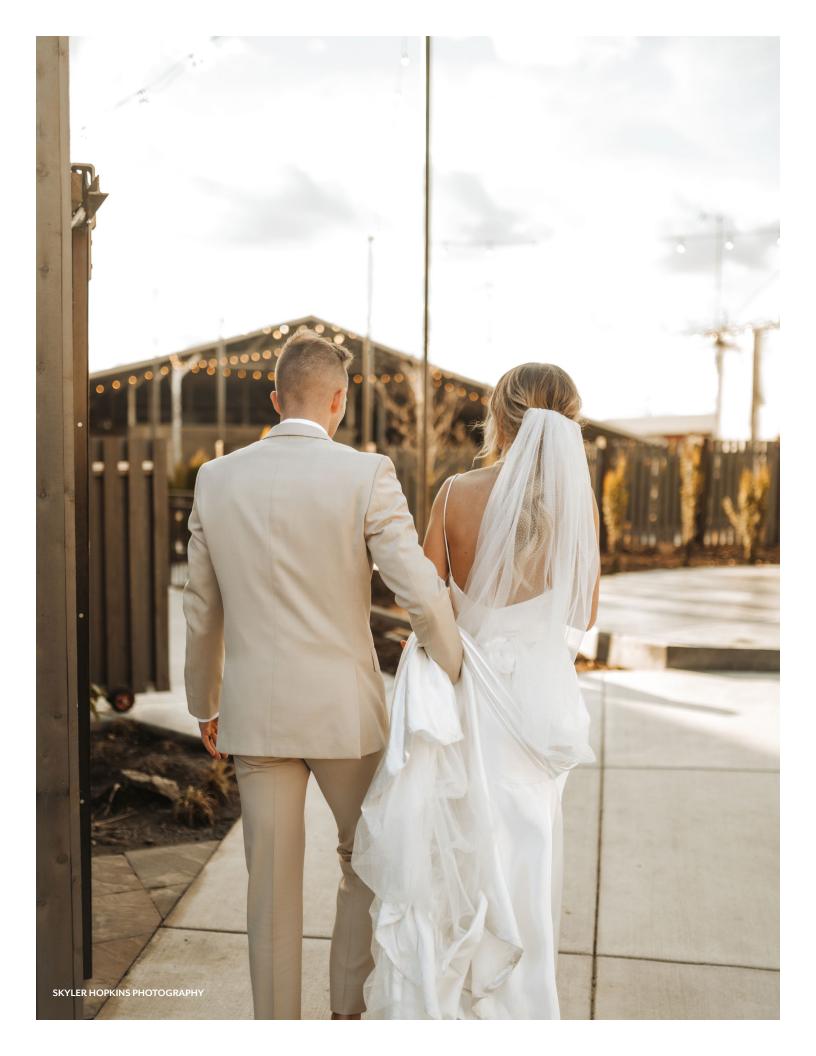


WEDDINGS & EVENTS

ISSUE VII | 2024 & 2025

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Welcome to FARM 12 BANQUET EVENTS

Farm 12 is a first-class, full-service event venue, located in the heart of the Puyallup Valley. Our venue offers a unique blend of rustic charm and modern elegance, the perfect Northwest backdrop for you to design your dream event.

Our 6-acre site includes three prominent venue options - the formal Farm 12 Event Hall, an open-air Festival Barn Courtyard, and the tranquil Loveland Greenhouse.

This region features some of the richest and most fertile soil in the country. Our banquet events menu highlights seasonal, farm fresh, and locally-sourced ingredients. Choose from our selection of signature plated or buffet-style offerings.

Our services include tables, chairs, linens, china, glassware, bar options, and events staff to serve you and your guests.

And, 100% of our profits go to our parent non-profit, Step By Step. When you choose Farm 12, you also invest in our local community and support families in need.

EVENTS AT FARM 12

I. OUR EVENT SPACES

II. WEDDINGS

III. CATERING

IV. FREQUENTLY ASKED QUESTIONS



EVENT SPACES

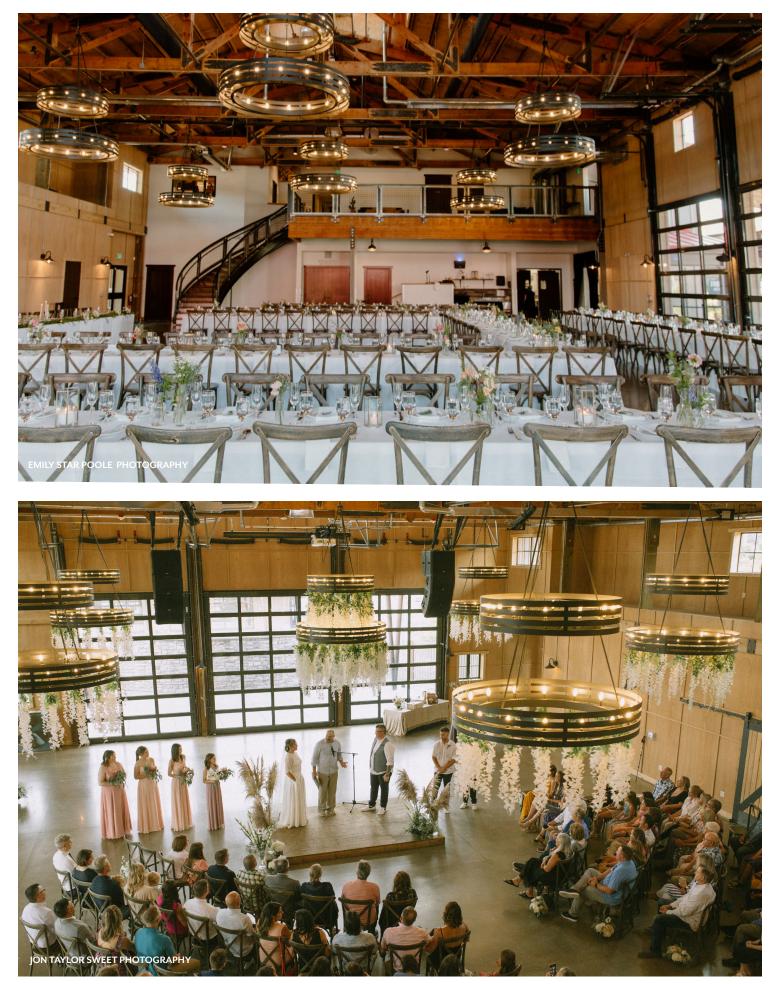
THE FARM 12 EVENT HALL THE FESTIVAL BARN COURTYARD LOVELAND GREENHOUSE

The Farm 12 Event Hall

Our Farm 12 formal Event Hall is our signature venue space, offering a perfect blend of beautiful design, rustic charm, and modern elegance.



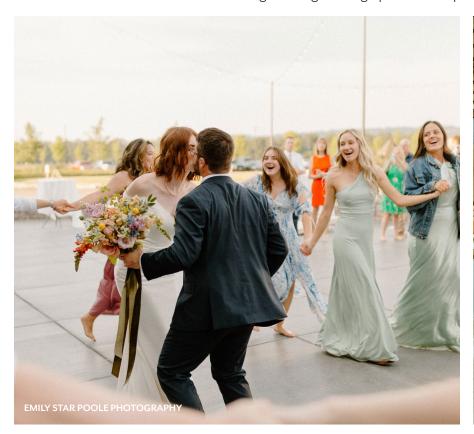




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The Festival Barn Courtyard

Our Festival Barn Courtyard offers an outdoor, open-air style space that can accommodate casual gatherings or large parties that prefer a classic outdoor setting.





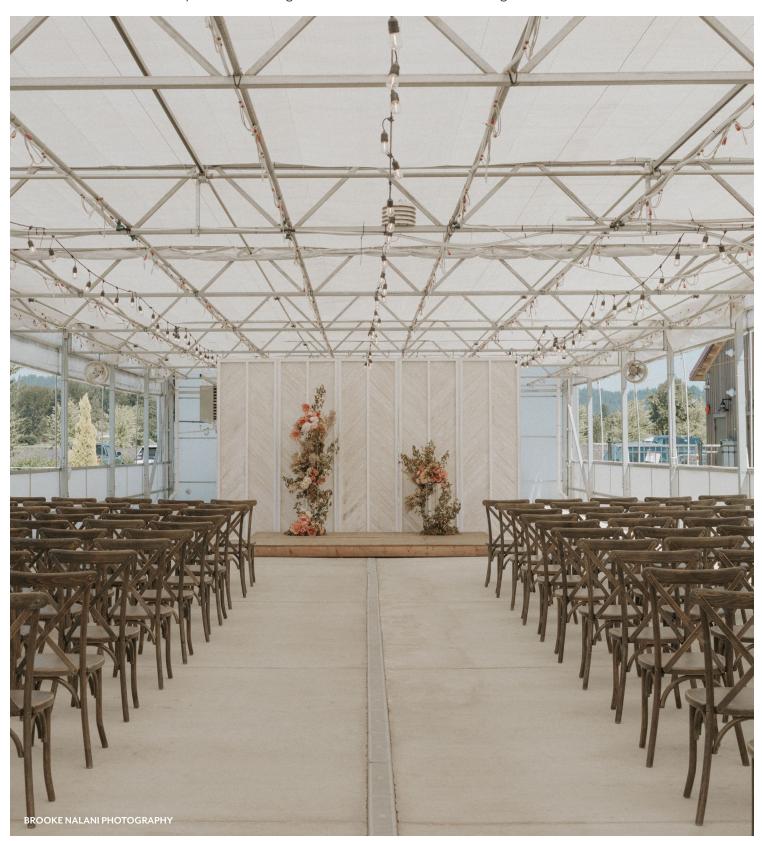




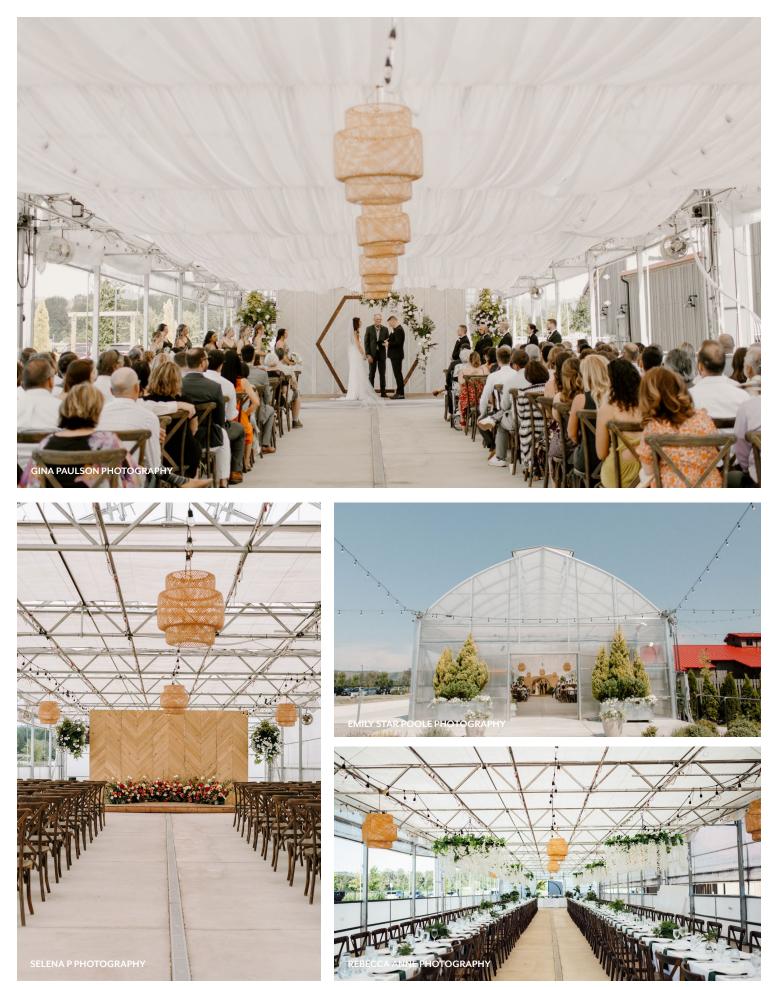
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The Loveland Greenhouse

The 4,400 SQ FT Loveland Greenhouse offers a tranquil, blank canvas to design your event with an outdoor atmosphere, regardless of the weather. There's no better venue to display your floral arrangements than our state-of-the-art greenhouse.



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Ø WEDDINGS

OUR PACKAGES

2024 & 2025 Venue Rental Pricing

WEDDING SERVICES PACKAGE			
	VENUE RENTAL November 1st - April 30th	VENUE RENTAL May 1st - October 31st	
WEEKDAYS	\$4,500	\$5,000	
FRIDAY/ WEEKDAY HOLIDAY	\$7,000	\$9,000	
SATURDAY	\$8,000	\$10,000	
SUNDAY	\$7,000	\$9,000	

GREENHOUSE AVAILABLE YEAR ROUND.

Catering

AVERAGE PRICE PER PERSON	
PASSED HORS' D'OEUVRES	\$22.50 - \$50.00 / dozen
BUFFET-STYLE	\$24.00 - \$52.50 / person
PLATED MEALS	\$29.00 - \$48.00 / person

AMENITIES

Included in your package

Your rental contract includes use of the Farm 12 Event Hall, Festival Barn Courtyard, and Loveland Greenhouse

The Farm 12 Event Hall

5,000 SQ FT elegant, modern, barn style building that includes 1,400 SQ FT of covered terraces with roll-up door openings that expand the event hall and provide an open-air feel. The Event Hall also offers a Bridal Suite with Juliet Balcony and Grooms Quarters.

The Festival Barn Courtyard

Open-Air Rustic Barn

The Loveland Greenhouse

4,400 SQ FT Tranquil, Blank Canvas

12 Hours of Access

11 AM – 11 PM

Indoor & Outdoor Photography Locations

Chairs & Tables

Includes set up and tear down for your event

1-Hour Rehearsal

Wednesdays (pending availability), scheduled in advance

Garbage Service

Detailed Logistics Meeting

Guest flow, set up, menu details, and timeline

On-Site Parking

Day-Of Service Staff

Farm 12 provides a professional event staff

Contract & Payments

Once the contract is issued, your date is held for seven days. If the contract is not signed and the booking fee is not paid within seven days, your date will be released.

When signing the contract, you are committing to a guaranteed minimum expenditure for food and beverage, based on your estimated guest count. Final menu selections and final guest count are due 30 days prior to Event date. Final guest count on the day of the Event will be based on the greater of the actual number of guests or number of guests reserved.

A final invoice will be presented following to your 30 day detail appointment. Full payment of estimated food and beverage costs is due 21 days prior to your event date. Any menu changes made after the final invoice has been presented is subject to cost + 30%.

A \$1,000 damage deposit is to cover potential damage and will be refunded within 30 business days, following the event, if no cost has occurred. If any damages have occurred, breach of contract, or trash is left behind, you will be notified and we will bill you for any repairs over and above the deposit.

Payment Schedule

A 20% non-refundable booking fee and \$1,000 damage deposit is due the date the contract is signed in order to bind the contract. Final menu selections and final guest counts are due 30 days prior to the event.

A final food and beverage invoice will be presented within 10 days following the event. If no damage has occured or trash is left behind, the damage deposit will be issued within 30 days following the event.

Insurance

All businesses, corporate entities, non-profit corporations, or other entities are required to provide comprehensive general liability insurance coverage for the event with combined single limits of at least \$1,000,000, naming Step By Step Family Support Center as additional insured.





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OUR TEAM

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OUR CULINARY TEAM



ADAM FREY Executive Chef



DERIAN NEWMAN Banquet Sous Chef

OUR SALES TEAM



TALLEEN FOERSTER Director of Events



IREIGH GILL Sales Coordinator



KRISTA HOUGHTON Sales Coordinator



JORDAN ZUNIGA Sales Coordinator

OUR CULINARY PHILOSOPHY









Our Services & Food

Farm 12's in-house catering service team manages all aspects of the catering operation. Your guests will enjoy thoughtfully prepared, made-from-scratch food that is inspired by fresh ingredients sourced from local farms.

Farm 12 is no ordinary restaurant and event center. We are an extraordinary family that is passionate about food, exemplary service, hospitality, and investing in our community. We look forward to serving you and your guests as you enjoy a beautiful, memorable event that surpasses your expectations.



FARM 12 FAQ

Do you have a guest minimum?

We are a large event venue and cannot accommodate parties under 75 guests.

What is included in the venue?

Farm 12 is an all-inclusive event venue. We provide in-house catering and bar service as well as all of the basic necessities needed for your event including tables, chairs, linens, and china.

What is the mission behind Farm 12?

Farm 12 is part of Step By Step's Legacy in Motion Project. 100% of our proceeds go to support the mission and work of Step By Step. Learn more at www.stepbystepfamily.org

Can we use an outside caterer?

Farm 12 is a first-class, full-service event venue. We do not allow outside catering or bar service.

What services does the Wedding Package include?

Your rental package will include use of the Farm 12 Event Hall which includes the Bridal Suite, Grooms Quarters, Juliet Balcony, and two covered terraces with roll-up doors that will expand your space and offer an open-air feeling. Also included in the rental is the Festival Barn Courtyard and Loveland Greenhouse. Both of these sites are amazing backdrops for cocktail hour, ceremonies, dancing, photo booths, or just an additional space for your guests to enjoy during your special day. Event rental also includes chairs, tables, linens, china, cutlery, and glassware.

What time does our event need to end?

Events need to end by 10:30 PM to ensure you are cleaned up and off-site by 11 PM. Last call for bar services is no later than 10 PM.

Can we bring our own alcohol?

No, our liquor license does not allow for any outside alcohol to be brought in. A loss of your damage deposit will occur if there is any violation of our alcohol policy per our contract.

Do you host rehearsals? Is there an additional charge for that?

A one-hour rehearsal is included in our Wedding Package, scheduled on Wednesdays, depending on availability. Please ask your venue host about rehearsal dinners.

Can I decorate the space?

Of course, we recommend putting your personal touch on your event! Decorating must be done within your allotted time frame and associated items must be cleaned up and removed from the premises after the event. Decorating parameters and any restrictions will be stated in your event contract.

Can you hold a date for me?

Once the contract is issued, your date is held for seven days. If the contract is not signed and the booking fee is not paid within seven days, your date will be released.

FARM 12 FAQ CONTINUED

What does the 22% service charge cover?

A 22% service charge will be added to all food, beverage, rented items and contracted services. 70% of this service charge will be distributed to our service staff and 30% will go back to the business for additional administrative expenses. Additional gratuities may be accepted by our staff but are not expected.

Are there any décor restrictions?

Open flames are not allowed at Farm 12, all candles must be enclosed in vases. Sparklers are allowed outside, appropriately distanced from all buildings - see contract for more details. Helium balloons, glitter, nails, staples and confetti are not allowed on-site. All décor brought on-site must be cleaned up by 11 PM. Farm 12 is not responsible for any décor left at the end of the event. Any cleaning or disposing done by the Farm 12 Event Team at the conclusion of the event will be subject to deduction of the damage deposit.

